



**EAST PRESTON ISLAMIC COLLEGE**

**BUSHFIRE**

**PREPAREDNESS**

**POLICY**

# BUSHFIRE PREPAREDNESS POLICY

Please refer to EPIC Emergency Management Plan (EMP).

Fire Warden Details:	
Chief Warden	Neil Hasankolli
E.L.C. Warden	Sally Whitbread
Primary School Warden	Coryn Bretag
Secondary School Warden	Masiha Rayan
Administration Warden	Azra Avdic

## INTRODUCTION

East Preston Islamic College (EPIC) recognises the importance of being prepared and accepting responsibility for the welfare of students and visitors in the unlikely event of an emergency occurring during school hours. We acknowledge that we must ensure that the care, safety and welfare of our students is in accordance with any applicable State and Commonwealth laws and that staff are advised of their obligations under those laws.

While a bushfire emergency event is unlikely, it is still possible at any time with grave consequences to student welfare if staff responses are not known and rehearsed. In any such incident, it is very important that everyone keeps as calm as possible and students, staff and visitors IMMEDIATELY follow procedures and instructions of the Fire Warden and class teachers in order to ensure the best possible level of safety and welfare for everyone. Likewise, all staff must remain calm, have maturity of judgement and command authority from students and others in their care.

## ABOUT THE SCHOOL

The school is situated in the north-east suburb of East Preston in the City of Darebin. The Darebin creek flows adjacent to the school and bush land sits between the school and the creek. The other adjacent side and front of school has residential buildings. The rear has open green land before meeting the car park of Northland Shopping Centre.

## IDENTIFYING THE RISKS

East Preston Islamic College is not on the Bushfire At-Risk Register. Therefore the school is at low risk for bushfire. EPIC borders the Darebin Creek and green areas therefore a bushfire could occur.

## COORDINATING THE SCHOOL RESPONSE

It is the policy of East Preston Islamic College to:

- Maintain up-to-date Emergency Management Plans (EMP);
- Ensure that the current EMP is held electronically for easy access of all staff;
- Review the EMP annually and immediately after any significant incident;
- Ensure the EMP includes procedures for the planning and approval of off-site activities which consider the risk of bushfire in the activity location;
- Monitor the At-Risk Register to remain up-to-date with our school status. As at 29 January 2017, East Preston Islamic College is **NOT** on the At-Risk Register;

# EPIC EVACUATION ASSEMBLY AREAS

